

Brent Knoll Parish Council

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COUNCIL SUMMONS AND AGENDA

The next Monthly Meeting of Brent Knoll Parish Council will be held on

Wednesday January 7th 2026 at the Jubilee Room in the Parish Hall at 7pm

Public Session and Agenda Items

1. Apologies for absence (resolution to approve)
2. Declarations of Pecuniary (Registerable Interests and Dispensations)
3. Approve the Minutes from 3rd December 2025 (Resolution to approve)
4. Public Session: The chairman will ask for any submissions from members of the public (*agenda items only* or other matters at the chairman's discretion)
5. Planning Matters

No Planning Matters as of 29th December 2025

6. Clerks report and Correspondence matters / and Surgery report

Correspondence (Pre-Circulated) Consider any matters for future consideration

Report from the Surgery 6th January 2026 OJC/RF

Working Group reports (Where appropriate pre circulated)
(Share Project Tracker January 2026)

To present and receive reports

The Footpaths Team	AR/DK
The Highways Team	MB/JG
The Village Green Toilet Block/ Car Park/ Hill Lane	Rota member report
The Audit and staffing group if/any	OJC/RF/CT
The Shop Liasion Group/if any	AR/DK/
The Flood Action Group	DK
Contract review Group	OJC/AR/DK
IT Working group/ Website meetings	OJC/JR/CW
Policy updates / Changes (if any)	OJC

The Report from the Somerset Council member. Cllr R Filmer

7. Financial Report and payments for January 2026 (OJC)

Payment List Statutory approval for **January 2026** (Approved under Minute no
241/23 (March 5th 2025)
(resolution to approve)

To Consider variable Payment Listing **for January 2026**
(resolution to approve)

Office Expenses and Allowances for October to December	£252.65
Somerset Playing Fields Association subscription	£15.00

Commented [OC1]:

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Commented [OC4R1]:

Other Financial matters

- (i) Payment List for December 2025 pre circulated (**questions**)
- (ii) Budget for 2026/2027 Discussions and proposals to set a budget (pre circulated)
- (iii) Consider grants to local charitable organisations(3 Applications to be circulated)
- (iv) Agree Richard Young as our internal auditor for the AGAR 2025/2026

8. Matters for Consideration and Decisions **for January 2026**

- (a) National Grid Proposals for Siting a Sub Station on Council land update
- (b) Website upgrade and Domain OC/CW/JR/set Zoom call dates updates
- (c) To consider permission for drop box Community shop (if requested)
- (d) Any updated information (Flood alleviation project rear of Church AR/DK
- (e) Annual Play Inspections 2026 to be arranged
- (f) Grants update for Play area improvements updated

9. Matters of Report and agenda Items for **4th February 2026** (*No Decisions*)

Date of Next Meeting and Surgery dates

The next full meeting of the Parish Council will be at 7pm **4th February 2026**
Parish Surgery on **3rd February 2026** 10am to 12 Noon.